

## WAITING LIST POLICY

I understand that I am on the active Waiting List for a \_\_\_\_\_ bedroom apartment. In order to stay on the active waiting list, I must visit or contact the Housing Authority office every (3) three months from the date below. At that time, I will report any changes in family size, income, and continued desire to remain on the waiting list. If at any time my address or telephone number should change, I will notify the office immediately.

I also understand that if I do not contact the office for a period of (6) six months, I will no longer be on the active waiting list.

Persons whose applications are withdrawn or who are denied may not re-apply for twelve (12) months from the date of withdrawal or denial.

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(applicant signature)

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(date)