

Resolution No. 917

Smoke-Free Housing Policy


BE IT KNOWN, We the Board of Commissioners of the Housing Authority of the City of Granbury, Texas hereby approve this Smoke-Free Housing Policy. This updated policy is in accordance with HUD's final rule ***Instituting Smoke-Free Public Housing***. The rule prohibits lit tobacco products in units, common areas, PHA administrative office and all areas within 25 feet of buildings.

The final rule is effective February 3, 2017, giving PHAs 18 months to fully implement the policy. This updated Smoke-Free Housing Policy effective July 1, 2018 replaces the January 1, 2012 No Smoking Policy of the Granbury Housing Authority.



Chairman

Carey Gentry




Vice-Chairman

Carrie Bellamy



Commissioner

Sara Baker




Commissioner

Joe Snyder



Commissioner

Wanda Little



SEAL
05-22-2018

Smoke-Free Housing Policy

Granbury Housing Authority

To insure quality of air and the safety of all public housing residents, pursuant to 24 CFR § 965, Subpart G, Granbury Housing Authority has declared that all buildings belonging to the housing authority are smoke-free. The following will apply:

1. All current residents, all new residents, all employees, all guests, and all contractors are prohibited from smoking in all apartments, utility buildings, community buildings and offices owned by the Housing Authority.
2. Smoking outside any building or apartment is allowed as long as it is 25 feet from the building or apartment.
3. Prohibited tobacco products include cigarettes, cigars, pipes and water pipes (hookahs)
4. All residents, employees and guests are responsible for properly disposing of smoking product wrappings and residue, such as cigarette butts.
5. "No Smoking" signs will be posted on each apartment exterior door.
6. Evidence of a violation of this policy includes but is not limited to resident complaints, witness observation, and odor and/or evidence of tobacco paraphernalia observed during unit maintenance visits and inspections.
7. The housing authority will provide referrals to smoking cessation services for any current residents who smoke and wish to quit.
8. All current and new residents living in Granbury Housing Authority and all employees shall sign the Smoke-Free Policy Certification for placement in the resident's or employee's file and a copy will be provided to him/her.
9. Any deviation from this Smoke-Free Housing Policy by any resident, household member, or their guest will be considered a lease violation. Three (3) violations will result in eviction. First violation will result in a verbal warning. Second violation will result in a written warning. Third violation will result in a final notice with intent to start eviction procedures.
10. Where possible and feasible, the housing authority will consider reasonable accommodation for disabled residents who smoke, e.g., transferring to a first floor unit.

Resident Certification

Apartment Address

Unit No.

I certify that I have read the Smoke-Free Housing Policy and agree to fully abide by its provisions. I understand that residents are responsible for the actions of their household members, their guests and visitors. I understand that failure to adhere to any conditions of this policy will constitute a violation of the Dwelling Lease Agreement.

Head of Household (*signature*)

Date

Spouse/Co-Head/Other Adult (*Signature*)

Date

Employee Certification

I certify that I have read the Smoke-Free Housing Policy and agree to fully abide by its provisions.

Employee Name (*print*)

Date

Employee (*signature*)